



City of Anacortes
Safety Committee Meeting
Date: 9/17/20

Location: Teams
Chairperson: Mary Ellen Zell
Secretary: Joan Pringle

Members in Attendance:

Mary Ellen Zell, Finance	Ryan Zollars, Water distribution	Karl Wolfswinkel, Police
Joan Pringle, WTP	Diane Hennebert, Engineering/Storm	Lynn Barber, HR
Shelly Jensen, Operations	John (JJ) Small, Library	Tess Cooper, Planning
Lou Zurcher, WWTP	Ryan Harris, Fleet	

Departments Absent: Fire/EMT, Admin/IT/Fiber/Court, Senior Center, Facilities, Solid Waste, Museum, Parks

- A. Meeting called to order at ~1:30 p.m. (Mary Ellen)
- B. August 20 meeting minutes read (Mary Ellen)
 - 1. Shelly moved to approve; Karl seconded
 - 2. All approved
- C. Accident Prevention Manual (Joan)
 - 1. It's been suggested it be part of onboarding for new employees. Lynn said a long document to have them read through
 - 2. Lynn will put the manual on the intranet under HR, safety, etc
 - 3. Lynn said it probably needs to be updated
- D. Preferred Worker Program L&I (Lynn)
 - 1. Learned about at AWC Workers' Comp Retro meeting
 - 2. A return-to-work incentive program for workers with permanent medical restrictions
 - 3. Has financial incentives for those hiring workers under the program
 - 4. AWC will be making a webinar about the program
 - 5. <https://lni.wa.gov/claims/for-employers/employer-incentives/preferred-worker-program>
- E. BBP Manual update (Lynn)
 - 1. Lynn meeting with Sylvia next Thursday to go through
- F. Update on De-escalation classes – City-wide training (Mary Ellen)
 - 1. Met once with mayor, will meet again next week
 - a. Mayor not in favor of making classes mandatory – wants people to want to do it
 - 2. Looking at starting classes Nov. 9, going through December and January
 - 3. Not for police and fire
 - 4. 4-hour class
 - 5. Will try to incentivize
 - a. Goes toward annual training

- b. Helps with evaluations
 - 6. Webinar – cannot be recorded
 - a. Up to 75 people
 - b. Probably through Zoom
 - c. With breakouts
- G. Lunch & Learn (Mary Ellen)
 - 1. Will be taking it over
- H. First Aid/CPR Training Update (Mary Ellen)
 - 1. Per Sylvia, first aid assignments have been emailed
- I. Covid-19 Update & Discussions (Karl)
 - 1. Additional health concern with the smoke
 - a. Has shut down Covid testing
 - b. Link to Department of Ecology Smoke Blog - <https://wasmoke.blogspot.com/>
 - 2. Skagit County has nearly 1100 cases, 22 deaths
- J. Safety Star Program (Karl)
 - 1. No recommendations yet this year
 - 2. Mary Ellen will send out a city-wide email reminder
 - 3. Lynn suggested putting a reminder of the program at the end of agendas to keep it in mind
- K. Safety Concerns? (Mary Ellen)
 - 1. None
- L. Roundtable Near Misses/Injuries
 - 1. Water Distribution (Lynn)
 - a. Worker fell off roof – 8-10 feet high
 - b. Broke his arm
 - 2. Police (Karl)
 - a. Officer fell on wet floor
 - b. Lesson learned – could have been better signage
 - 3. Parks (Lynn)
 - a. Shovel was put in cement mixer twice and hit a worker each time, knocking them to the ground
 - b. Lesson learned – don't put shovel in cement mixer
- M. Upcoming Calendar – (Mary Ellen)
 - 1. October – Review Accident Prevention Manual
 - 2. November – Lunch & Learn webinar training (tentative)
 - 3. December – Potluck (tentative)

Time Adjourned ~ 2:15 p.m.

The next Safety Committee meeting will be Thursday, October 15, 2020, at 1:30 pm