



City of Anacortes
Safety Committee Meeting
Date: 12/17/20

Location: Teams
Chairperson: Mary Ellen Zell
Secretary: Joan Pringle

Members in Attendance:

Mary Ellen Zell, Finance	Steve Phillips, Dustin South, Parks	Karl Wolfswinkel, Police
Luke Taylor, water distribution	Sylvia Cooper, Katy Wynn, WWTP	Lynn Barber, HR
Nick Walsh, Tom Nelson, Fire	John (JJ) Small, Library	Tess Cooper, Planning
Joan Pringle, WTP	Diane Hennebert, engineering/storm	

Departments Absent: Senior Center, Facilities, Solid Waste, Operations, Streets, Fleet, Fiber

- A. Meeting called to order at ~1:30 p.m. (Mary Ellen)
- B. Nov. 19 meeting minutes read (Mary Ellen)
 - 1. Sylvia moved to approve; Diane seconded
 - 2. All approved
- C. Safety Star Winners (Karl)
 - 1. Karl explained the Safety Star program and the importance of safety; thanked those who nominated people
 - 2. Winners were Bob Mac Kay/WTP, Mac Jackson/Facilities and Mary Ellen/Finance
- D. New Safety Reps (Mary Ellen)
 - 1. Dustin taking over for Steve in parks
 - 2. Steve's outgoing quote about safety – "One of the many things that keeps us together."
- E. Accident Prevention Manual update (Joan)
 - 1. Included - WAC updates, links, confined space section, work at home and MSDSONline.
 - 2. All approved
 - 3. Lynn will save to Q Drive and put on website
- F. BBP Manual update (Sylvia)
 - 1. Will include WAC updates
 - 2. Will send out a copy before January meeting to members to review and review at meeting as a group
- G. De-escalation Class update (Mary Ellen)
 - 3. 40 attendees at December class; 48 signups; 8 did not make it; 4 rescheduled
 - 4. 18 signed up for Jan. 19 class (+ Dustin who asked Mary Ellen to sign him up) (Nick too)
 - 5. Karl – on sharing notes from the class
 - a. Police records staff is short staffed so do not have time to take class

- b. Class trainer Janelle Tarasewicz said ok to share slides
- c. Will share with records staff and volunteers; encourage others to do the same

H. WellCity Update (Lynn)

1. City at 57% participation so will get the WellCity discount
2. Will send out another email because employees can still participate until Dec. 31
3. Can add de-escalation class to WellCity application, which Lynn is finishing up

I. Covid-19 Update (Nick)

1. Last couple of weeks, it has escalated with about 50 new cases a day
2. Last couple days it has flattened out with about 20 cases a day
3. Definite increase in Anacortes with an outbreak at Rosario Assisted Living
4. Everybody asking about vaccine – no answers yet except first responders may be getting it next week; category 1A is hospital workers and first responders
5. 169 active cases in Anacortes as of Dec. 13th (Karl)
6. Public Health vaccination page at <https://www.skagitcounty.net/Departments/HealthDiseases/coronavirusvaccine.htm>
7. Lynn suspects there will be discussions on the Covid-19 vaccines as information comes in from the Skagit County Health department

J. “A snapshot of what safety means” on the Safety Committee Webpage (Karl & Mary Ellen)

1. In the theme of the Safety Star award, want to add photos of employees demonstrating safety
2. Send photos to Mary Ellen

K. Department Goals

1. Reviewed goals made at start of year by each department
2. Many put off to next year because of Covid

L. Roundtable - Report Near Misses/Injuries

1. Nick/fire – employees exposed to Covid; not wearing proper PPE when performing an aerosol procedure; 14 days quarantine; put up signs and emphasized rules
2. Dustin/parks – as a new member, asked if near misses should be reported; Lynn explained Near Miss form
3. Joan/WTP – contractor excavator fell over but no injuries
4. JJ/library – homeless person hanging out front on bench, started using sidewalk as toilet; Jeff Vogel cleaned up and talked to her; so far ok; may need to trespass her if again
5. Luke/water distribution – crew were excavating and found old repair band with rotted nuts, only dirt around pipe with pressure about 80 psi. “Competent person” on site per Accident Prevention Manual was Brent Christianson who quickly saw situation and shut the line down. “... it was a good example of how the safety process works on a daily basis.”

M. Safety Concerns – none

N. Next Year’s Calendar Ideas – (Mary Ellen)

1. Will talk about at January meeting
2. Send ideas to Mary Ellen

Time Adjourned ~ 3 p.m.

The next Safety Committee meeting will be Thursday, January 21, 2020, at 1:30 pm