



**City of Anacortes
Safety Committee Meeting
Date: 2/18/2021**

Location: Teams
Chairperson: Mary Ellen Zell
Secretary: Joan Pringle

Members in Attendance:

Mary Ellen Zell, Finance	Dustin South, Parks	Zabrina Nybo, Police
Luke Taylor, Water distribution	Sylvia Cooper, WWTP	Lynn Barber, HR
Shelly Jenson, Operations	John (JJ) Small, Library	Tess Cooper, Planning
Joan Pringle, WTP	Nick Walsh, Fire	Lenny Burkland, WWTP

Departments Absent: Senior Center, Facilities, Solid Waste, Admin/IT/Fiber/Court, Museum, Streets, Engineering/storm, Fleet

- A. Meeting called to order at ~1:30 p.m. (Mary Ellen)
- B. Jan. 21 meeting minutes
 - 1. Sylvia moved to approve; Nick seconded
 - 2. Approved
- C. 2021 department goals- three each (Mary Ellen)
 - 1. JJ suggested all reps put goals in shared document on teams
- D. Near misses/injuries (Roundtable)
 - 1. Zabrina – APD officer hurt his knee and back while dealing with an intoxicated woman; no missed work; did not seek medical attention
 - 2. Luke – no injuries but announced two new crew members, Chris Ewing and Cameron Page
- E. OSHA’s Form 300A (Lynn)
 - 1. Reviewed – 2020 Summary of Work-Related Injuries and Illnesses
- F. BBP manual update (Sylvia)
 - 1. Working on city and dept BBP manuals
 - 2. Folder with all info created on Teams
- G. CPR training (Sylvia)
 - 1. Usual LifeTek trainer cannot do online classes
 - 2. American Heart Association training for new employees and hands-on at Lifetek
 - 3. WCIA training for those reviewing
 - 4. Discussion on where to hold in-person classes – library? Depot?
- H. EAP Training (Mary Ellen)
 - 1. Top three choices from each department – in Teams folder
- I. Covid-19 Update (Nick)
 - 1. Things are changing all the time
 - 2. Daily cases peaked early January; going down since then

3. Skagit County now in Phase 2; Lynn said prediction is Skagit County will be in Phase 3 by Feb. 28 but governor does not know what that would mean yet
 4. 20,000 vaccinations done in Skagit County; nationally not enough vaccines
 5. Skagit County statistics:
 - a. 199 case per 100,000 for past 14 days
 - b. 4,034 confirmed cases so far
 - c. 263 probable cases
 - d. Total 4,297 cases
 - e. 253 hospitalizations
 - f. 58 deaths
 - g. Percent of deaths 1.3%
- J. Safety Committee Webpage (Mary Ellen)
1. Photos added
- K. Theme (Mary Ellen)
1. May not need one this year
- L. Next Month's Meeting – March 18
1. Safety meeting 1:30 to approximately 1:50 pm
 2. Training – Bringing out Best in Others 2 to 3 pm

Time Adjourned ~ 2:35 p.m.

The next Safety Committee meeting will be Thursday, March 18, at 1:30