



**City of Anacortes  
Safety Committee Meeting  
Date: 4/21/2022**

Location: Teams

Chairperson: Tristan Lucas

Secretary: Joan Pringle

Members in Attendance:

Steve Monrad, Fire Dept	Lynn Barber, HR	Tristan Lucas, Fire Dept
Shelly Jenson, Operations	Mia Starner, Library	Zabrina Nybo, Police Dept
Luke Taylor, Water Distribution	Joan Pringle, WTP	Dustin South, Parks
Tanner McLaughlin, Streets	Lenny Burkland, Engineering	Katy Wynn, WWTP
Eric Anderson, Museum		

Departments Absent: Senior Center, Facilities, Solid Waste, Admin/IT/Fiber/Court, Fleet, Finance, Planning

- A. Meeting called to order at 1:30 p.m. (Tristan)
- B. March 17, 2022, meeting minutes reviewed (Tristan)
- C. Near misses/injuries (Roundtable)
  1. Water Distribution (Luke): Near miss – gas pedal stuck when vehicle started, jumped forward; Tristan mentioned LOTO procedures such as make sure vehicle out of gear when started, etc.
  2. Lynn didn't receive any near misses or injuries this past month
- D. AWC Retro meeting update (Lynn)
  1. Committee, advisory group for Retro Board, met recently
  2. AWC looking at providing an online MSDS program in 2023; current program city uses is expensive
  3. AWC working on a training portal similar to WCIA's
  4. AWC will pause on webinars; instead, will do site visits to see which cities need help to determine what is missing from safety programs
- E. Facility Safety Inspection form (Tristan)
  1. Tristan emailed form to committee members
  2. Department can edit for own use or Tristan can help them edit the form
  3. Suggest maybe use monthly
- F. Safety Inspection training videos (Tristan)
  1. Quick Inspections – Safety Training Video - Inspect Workplace: Prevent Accidents: <https://www.youtube.com/watch?v=q0Rk-elzsk>
  2. Hazard Identification – The Safety Inspection: <https://www.youtube.com/watch?v=vkHIIDtSNik>
- G. Other Business - Lynn asked about Covid update
  1. Steve looked for new information – county not updating anymore
  2. Steve said testing still being done at Walgreens

Time Adjourned ~ 2:05 p.m.

The next Safety Committee meeting will be Thursday, May 19, 2022, at 1:30 p.m.