

CITY OF ANACORTES CDBG Citizen Participation Plan, 2018-2022 Consolidated Plan and 2019 Draft Action Plan Amendment HUD CDBG-CV Funding

April 24, 2020 - April 30, 2020

In compliance with HUD memo dated April 2, 2020, the following amendments are proposed for the City of Anacortes's Citizen Participation Plan, 2018-2022 Consolidated Plan, 2019 Annual Action Plan and the 2002 Annual Action Plan. These amendments set up response to disaster relief and emergency preparedness, specifically in response to the COVID-19 pandemic. This Amendment is made in accordance with the City's Citizen Participation Plan of the Community Development Block Grant.

The Amendments will be available for public review and comment for a 5 day period beginning April 24, 2020 through April 30, 2020. Written comments may be submitted to City of Anacortes Planning, Community & Economic Development Department, Attn: Joann Stewart, 904 6th Street, Anacortes, WA 98221 or joanns@cityofanacortes.org during this public comment period.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

Introduction

The City of Anacortes approved the 2019 Action Plan on May 6, 2019, which covers the period from July 1, 2019 through June 30, 2020. Due to the COVID-19 pandemic and additional funding allocations to combat this pandemic, new projects are being proposed and new regulations are being implemented.

PROPOSED CHANGES:

1. Citizen Participation Plan.

- Addition of disaster response and declaration of emergency public notice requirements (reduction of 14 day minimum to 5 days minimum) and public comment (reduction of 30 days to 5 days) in order to expedite funds as quickly as possible in the event of a disaster or declaration of emergency. Changes include the specific language below:

Substantial amendments in the event of a disaster or declaration of emergency – amendments to the Consolidated Plan and Annual Action Plan that meet the Substantial Amendment general provisions as well as expeditious allocation of uncommitted funds to emergency activities, will occur with a reduced notice and comment period to accommodate swift allocation of funds. Meetings must still accommodate and provide information to those with vision and hearing impairments to the best extent feasible. At a minimum, the meeting must still comply with the Open Public Meetings Act.

In the event of a disaster or a declaration of emergency, public notice may be altered at the direction of HUD or accommodate the best possible effort from staff to meet the 14 day advance notice and 30 day public review minimum requirement. A minimum of 5 days for notice of emergency public notice and a minimum 5 day review of the substantial amendment should be accommodated if unable to meet the 30 day minimum and advance notice provided as reasonably feasible considering the circumstances of the emergency. At a minimum, the meeting must still comply with the Open Public Meetings Act.

2. 2018-2022 Consolidated Plan Amendment

- Amendment to the 2018-2022 Con Plan to include Economic Development - Special Economic Development Activities as a priority need as provided for under 24 CFR Part 570.203 for Entitlements.

In response to COVID-19, the City of Anacortes is adding Economic Development - Special Economic Development Activities as a Priority Need, with a high priority level, for all populations throughout the city limits. Associated goals will be to ensure the financial viability of small businesses (maximum 20 employees) within city limits, as well as activities that prioritize job training, job opportunities, and job placement/retention. The project will be entitled Small Business Stabilization Grant.

3. **2019 Annual Action Plan.** In response to the COVID-19, the City of Anacortes was allocated \$68,183 in the CDBG-CV funding. This funding will be allocated to Special Economic Development Activities to provide support to businesses affected by the COVID-19 (Small Business Stabilization Grants) and to Community Action of Skagit County to provide food and supplies to Anacortes food banks. This funding cannot duplicate funding provided by other sources such as SBA or FEMA.

SUMMARY OF CITIZEN PARTICIPATION PROCESS AND CONSULTATION PROCESS:

These amendments are a result of consultation with stakeholders and public and non-profit agencies providing services in the City. The Notice of Plan Amendments was published in accordance with the expedited regulations to address the COVID -19 pandemic in the Anacortes American on April 22, 2020 and posted on the City’s website on April 20, 2020.

[Summarize public comments when received.]

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total: \$		
CDBG-CV	Federal	Special Economic Development Activities – Small Business Stabilization Grants	\$60,000	\$0	\$0	\$60,000	\$	Funds used for priority needs, including special economic development activities, \$10,000 maximum per business

CDBG-CV	Federal	Public Services	\$8,183	\$0	\$0	\$8,183		Provide food and supplies to Community Food Bank for service in Anacortes
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AP-35 Projects – 91.220(d)

2019 CDBG-CV ACTION PLAN AMENDMENT SUMMARY

#	PROJECT NAME	FUNDING
1	Special Economic Development Activity – Small Business Stabilization Grant provided to small businesses (max 20 employees) to prevent loss of business	\$60,000
2	Food Bank Assistance – Community Action Skagit County funding for food and supplies for Anacortes food banks	\$8,183