



CITY OF ANACORTES
CDBG 2020 CAPER

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This year, with the Covid pandemic and the multiple issues created by the unfortunate event, the City focused its attention on providing assistance to local small businesses and individuals and families to stay safe and in their homes, keep people employed and businesses open, help get vaccines to people unable to access the vaccines and help educate those that are unsure about vaccines. The City was fortunate to receive additional funding from the federal government to help its efforts.

The City received \$115,906 in the annual allocation. A majority of the funding was allocated to special projects to prevent, prepare for, and respond to the Coronavirus pandemic and to public services. The public services activity included \$17,378 to the Anacortes Family Center (AFC) to provide emergency shelter for women, children and families with children for 60-90 days. The services include weekly case management to identify goals and barriers and development of action plans with clients that include appropriate referrals to services and resources. Other services include one-on-one counseling, assist clients with finding permanent and stable housing, employment, and appropriate services to aide in the client's long term success, viability and self-sufficiency. Case managers work to build on the client's existing strengths through weekly life skills education which include budgeting, parenting, self-defense, healthy and economical meal preparation. In addition, the subrecipient conducts outreach through flyers, public service announcements, networking with local agencies, scheduling of open houses and other means to inform homeless, low-income and individuals in domestic violence relationships of this highly valuable service. All descriptions of the program emphasize that the center is handicapped-accessible. Outreach, marketing material and case management are also available in Spanish.

The AFC estimated in their 2020 funding request that they would provide services for approximately 200 individuals. The AFC reported they had served 197 individuals during the program year (July 2020-June 2021). They also have 20 families on their waitlist. AFC was also the only shelter in Skagit County to remain at 100% occupancy during the pandemic. Most shelters were forced to reduce capacity to 25-50% but the AFC includes 9 single family apartments that provided the distancing required by the restrictons.

The City received a total of \$178,507 in CV funding in order to prevent, prepare for and respond to the Corona virus.

The City combined CV funding and the annual allocation to continue funding the small business stabilization grants. This funding provided monetary assistance to qualified businesses with 30 or less employees who were struggling due to lack of revenues caused by the Covid-19

pandemic shutdowns. During program year 2020, the city provided \$107,780 to 11 businesses that helped keep the businesses in operation and provided 56 employees with needed jobs. The city also provided funding to small businesses affected by Covid with 2019 funding. That activity provided \$48,234 to 5 businesses with approximately 18 employees. This was previously reported in the 2019 CAPER

The City implemented an Emergency Income Payment project in response to the COVID-19 pandemic. This project provided rental assistance to low to moderately low income families and individuals (tenants) who lost income due to the government mandated restrictions and were unable to pay their rent. Funds were paid directly to property owners or landlords and rent proceeds did not exceed more than 3 months in arrears.

The Anacortes Family Center (AFC), a leader in providing support and assistance to those in need within the community, was appointed to perform outreach to the community. They developed an application process and assessed the applications for eligibility and reasonableness and then submitted a request to the City for the funding to cover the rent the eligible households. The AFC then disbursed the EIP payments to the property owners to cover the emergency relief. 2020 Program Income in the amount of \$29,914.78 was allocated to the EIP payment project to provide a total of \$57,890 in Covid relief funding. This funding assisted 23 households and helped keep them from losing their homes.

\$20,000 was provided to support a temporary cold weather shelter for homeless individuals in Anacortes. This provided safe, separate overnight stays in a local motel for 4 homeless individuals living in the wooded areas within Anacortes and helped prevent the spread of the Covid virus by keeping the individuals separated during the cold winter nights. The request was paid in full at the end of the project. This project took place from January 1, 2021 through April 30, 2021.

The City received a request for funding from the Anacortes Fire Department in the amount of \$67,200 for the costs of delivering Covid vaccines to individuals unable to access conventional vaccine sites. Homebound seniors and those with disabilities that have not been able to access health care provider facilities to obtain their vaccinations will now receive the vaccines in their homes and help save individuals from hospitalization and other dire consequences caused by the Covid virus. This is estimated to provide vaccines to approximately 1300 individuals.

The City allocated \$42,232 from CDBG-CV funding for this project. The remaining amount (\$24,968) was awarded to the City through the Washington State Department of Commerce CDBG program.

The Anacortes Housing Authority has requested rent relief to assist some of their tenants whose incomes were affected by the Covid pandemic. The City plans to utilize the \$24,271 of the CV funding to help in this relief effort. This will assist 10 families with rental relief.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and

2020

CAPER

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explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Homelessness/Assist Special Needs Populations	Homeless	CDBG: \$ / CDBG-CV: \$17,378	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	197	200	98%		197	98%
Special Economic Development	Jobs	CDBG: \$ / CDBG-CV: \$107,780	Jobs	Persons Assisted	100	56	56%	0	100	56%
Homelessness/Assist Special Needs Populations	Homeless	CDBG: \$ / CDBG-CV: \$57,890	Homelessness Prevention	Households	23	23	100%	23	23	100%
Homelessness/Assist Special Needs Population	Homeless	CDBG: \$ / CDBG-CV: \$20,000	Overnight Shelter	4	4	4	100%	4	4	100%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan,

giving special attention to the highest priority activities identified.

The primary basis for allocation of resources is to serve the needs of the low and moderately low income households. Consolidated Plan strategies developed through the community planning process reflect that all CDBG funds are targeted to projects that benefit the low to moderately low income households. The public services portion is allocated to services that provide multiple benefits to households in dire situations and the remaining resources are directed to projects that provide safe and stable environments, transitional and permanent housing for families and individuals in need.

This year, with the Covid pandemic and the multiple issues created by the unfortunate event, the City focused its attention on providing assistance to individuals and families to stay safe and in their homes, and to local small businesses to keep people employed and businesses alive. The City was fortunate to receive additional funding from the federal government to help its efforts.

The list below identifies the funding and projects along with the numbers of individuals and families the funding supported in the past year. We worked diligently to determine the best uses of the funding and how to keep Anacortes residents safe and secure during the past year.

Public Services Annual Allocation:	\$17,385 (assisted approximately 197 individuals)
SBSG (Round 2) Allocated:	\$97,050 allocated; \$107,782 spent (using funding from previous year – 11 businesses received funding that helped keep approximately 56 people employed)
Emergency Income Payments:	\$57,890 allocated; \$55,380.50 spent (23 unduplicated households received benefits)
Cold Weather Shelter:	\$20,000 (4 individuals received 4 months of shelter)
TOTAL SPENT:	\$200,547.50

Without this funding, 11 businesses would most likely have closed their doors and at least 56 people directly would have lost their jobs. The 197 individuals who were assisted with emergency housing and job skills would not have had a place to go to get help and the 23 families may have ended up on the streets. The 4 individuals helped with overnight shelter during the winter months did not develop Covid and saved countless others who came in contact with the homeless individuals from potentially getting sick. The City believes that with the amount of funding it received, they addressed the highest priorities and obtained their objects in helping the community.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	182
Black or African American	17
Asian	10
American Indian or American Native	8
Other Multiracial	8
Total	225
Hispanic	55
Not Hispanic	170

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

This list includes the number of individuals served from July 1, 2020 through June, 2021, which is when city staff performed a review of all projects funded with 2019 funding. There were approximately 20 families waiting for admission to the Anacortes Family Center, the public services funding recipient. It is expected that more individuals will be served.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG Annual Allocation	public - federal	\$115,906	\$85,712.62
Other CDBG-CV Funding	public - federal	\$178,507	\$84,920.10
Program Income	public – federal	\$29,914.78	\$29,914.78
TOTAL			\$200547.49

Table 3 - Resources Made Available

Narrative

The City of Anacortes was awarded \$115,906 for 2020 program year. Additional left over funding of \$28,000 from previous years was allocated to 2019 projects to cover costs. The City also utilized program income received from previous CDBG projects in the amount of \$29,914.78. The City received CV funding to respond to, prepare for and prevent the effects of the Covid pandemic in the amount of \$178,507, some of which was used for projects in 2019 and previously reported in the 2019 CAPER.

The City invested in Anacortes households on the verge of losing their homes with Program Income and CV funding. Emergency income payments directly to the property owners provided a maximum of 3 months' housing costs to qualified low/mod income tenants who lost their incomes or their jobs due to the Covid pandemic. This assisted 23 households and kept them from being homeless during the pandemic.

The City continued investing in small businesses within Anacortes that were facing severe funding issues due to the pandemic. Funding was provided to 10 businesses and helped save 70 jobs for employees at those businesses.

The Public Services funding ultimately assisted 197 individuals with safe places to stay and a good new start in life.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Tracts 940600 & 940500	100	100	The entire amount was allocated to projects that benefit low to medium income individuals

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City calculates the 15% for Public Services from the full allocation. The City no longer retains the 20% for Admin & Planning and instead applies that amount to any capital projects. All projects are located in the Target Areas.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Federal funds the City receives through the Community Development Block Grant (CDBG) are used to leverage other federal, state, local and private resources to meet housing and community development needs. While matching funds are not currently required for the City's CDBG program, the City anticipates that most major projects will be funded primarily through non-CDBG resources.

The City of Anacortes, other local Skagit County jurisdictions and stakeholder organizations participated in the development of a county-wide housing affordability strategy that anticipates using local resources, including CDBG, to leverage significant additional local and nonlocal resources to meet the affordable housing needs of county residents, including those who live in Anacortes. That strategy includes the creation of a multi-county HOME Investment Partnership Consortium of which Anacortes is a participating jurisdiction. To date, the City has not utilized any HOME funding.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	40	23
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	40	23

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The overall goal of the community planning and development programs available from the City of Anacortes with CDBG funding is to assist in the development of affordable housing for low and moderate income households, reduce poverty in Anacortes, assist in creating better living conditions for low income households and provide funding to assist human service agencies serving low-income populations. A review of the projects and activities implemented in program year 2020 demonstrate that the City has made progress in fulfilling its goals. The City intends to continue to work closely with

HUD staff to improve performance in timely implementation of identified community development strategies and CDBG administrative activities. The City did not hinder Consolidated Plan implementation by action or willful inaction.

The impact of the Covid pandemic modified the City’s approach to assisting those in need. We the additional funding received to address the issues that arose from the pandemic and subsequent shut down of businesses, the city was able to assist many more families facing dire consequences and keep families and individuals in safe environments.

Discuss how these outcomes will impact future annual action plans.

The low allocations of federal funding will have a huge impact on the City's ability to provide funding to assist those in need. City staff evaluates every proposed project and must limit what can be done because of the limits in funding. There are many opportunities that would greatly benefit low income residents and provide much needed housing within the community but at roughly \$100,000 per year, it is impossible to provide any real significant assistance. The City does not utilize the administration portion of the CDBG and applies that amount to projects which adds an additional 20% of funding to help achieve the City’s goals of assisting those in need.

The Covid pandemic has had a horrific effect upon the residents of Anacortes, the entire US and the world. Without knowing how this devastating virus will play out, it is hard to anticipate future impacts. We are preparing for the worst but expect the best. The additional allocations from the CV funding provided unmeasurable assistance to those struggling to keep their businesses alive and employees in jobs, residents with stability to pay their living expenses, property owners with the rent typically collected, and increased ability to serve those in need with food and supplies.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	123	0
Low-income	99	0
Moderate-income	3	0
Total	225	0

Table 7 – Number of Households Served

Narrative Information

City staff evaluates every proposed project and must limit what can be done due to low funding. There are many opportunities that would greatly benefit low income residents and provide much needed housing within the community but with the limited funding, it is impossible to provide any real

significant assistance. City staff work very hard to stretch the funding to provide the best possible benefits.

The Anacortes Family Center (AFC) has a client disclosure that is provided during intake of families/individuals to the Center. The AFC also confirms the location where each client stayed the night prior to entering the AFC and also confirms income if any through check stubs and bank statements.

The numbers of those in need are growing. The AFC has expanded and is now providing longer-term transitional housing options due to the severe need for affordable housing within our community. The AFC will need additional funding to help. The Housing Authority has many concerns about the conditions of the various apartment complexes it operates because they are very old and severely need upgrading and yet the funding to provide those upgrades is almost non-existent.

The Salvation Army Food Bank reported a total of 1,988 presumed extremely low income beneficiaries utilizing their services. An estimate on the increase due to Covid was approximately 10% in mid-spring when jobs started being lost and more and more individuals and families found they could not fund their basic necessities. These numbers are expected to rise due to the continued pandemic.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City does not directly fund homeless outreach. Outreach is conducted through the work of organizations that comprise Skagit County's Coalition to End Homelessness and the Anacortes Community Health Council. The City provided the full 15% of public services funding to the Anacortes Family Center (see public services in the Self-Evaluation). In 2020, the AFC received 272 applications for services; of this, they were able to intake households consisting of 197 individuals, 99 of which were children. The services included emergency shelter for 60-90 days for single women, women with children and families with children, weekly case management meetings and life skills education courses. The services helped bring these individuals into safe, secure housing and aid in the ability to become self-sufficient households within the community. Funding from the CDBG for the AFC assisted 197 individuals between July 1, 2020 and June 2021.

While the City does not directly fund permanent housing programs for people that are homeless, the City provides funding to the Community Action of Skagit County to assist with programs such as the rapid rehousing program for families with children enrolled in the TANF (Temporary Assistance for Needy Families) program, permanent supportive housing for the chronically homeless and the Supportive Services for Veteran Families (homeless prevention and rehousing assistance to homeless veterans). This funding is not provided through CDBG.

The Anacortes Family Center recently hired a community resource manager who will work to bring those that need the services to the services as well as a connection for the homeless and potentially homeless within the community. The community resource manager will locate people living without shelter and provide the guidance to assist the individuals into safe harbors which can range from housing to treatment centers. The Family Center hopes to continue funding this important service.

The City is in the process of utilizing Unite Us Washington, a local division of a nation-wide organization that provides organizations with the technology to assist people in need and help them find the services that will best accommodate their particular issue. The platform is an electronic referral management system that will allow the City to quickly screen incoming calls for services and refer the callers to the most current assistance available. This system will also allow the City to track the types of service requests so we can focus on what the real needs are within the community. We hope to use this information to help guide the development of a strategic plan that will address the needs for low to moderately low income individuals and families.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Anacortes Family Center (AFC), a non-profit 501(c)(3) homeless shelter, works to meet the needs of homeless women, children and families within the City and surrounding area. The City allocates the full 15% allowed for public services to the AFC which covers the costs of case management for residents of the 90 day shelter. The AFC is the only homeless shelter west of Mount Vernon, and the only provider of emergency or transitional housing for the homeless within the City. The AFC is now serving approximately 200 individuals each year, providing housing for 60-90 days and intensive case management and life skills education to assist the household with gaining the skills and resources needed to become fully self-sufficient. In 2018, the AFC completed the construction of a 9 unit transitional housing center for families that need more time and support in order to reach self-sufficiency and success. The transitional housing can house families for up to 2 years. This is the first addition of capacity in Skagit County since the AFC's inception in 2009. The AFC was able to do this through community support. The AFC also completed a 20 unit apartment complex in 2019 that provides affordable homes to families below the 50% area median income.

The City of Anacortes has been approved for a Section 108 Loan to assist in the development of The Anacortes Family Center's The Landing project. This will be a new multi-use apartment complex. The Section 108 funds will be provided to assist in the development of the Boys & Girls Club of Anacortes and other uses on the main floor. There will be a total of 21 low income apartments above. Construction is expected to begin soon.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The AFC reported that approximately 86% of the households served in 2019 exited the shelter successfully. This means the family graduated from the program with permanent, safe housing and a job to support the household. Individuals do arrive at the AFC from other shelters – most are women coming from the 30 day domestic violence shelter located in the county. It is estimated that 65% of the individuals served by the AFC come from other social service agencies.

See the attached Department of Social and Health Services Client Services for 2017 for the City of Anacortes. This is the most current report from DSHS.

DSHS Client Services



ANACORTES
DSHS Client Services
All Ages
 STATE FISCAL YEAR 2017
 July 2016 - June 2017

ABOUT THE DATA

DSHS provides a very broad array of services to over 2.8 million clients annually, a little more than 40 percent of the state's population. Almost all DSHS services used since 2001, and the costs, are brought together in these reports, which unite information from all major DSHS data systems.

Each client is counted only once, at each level of aggregation. Expenditures are related to individual services instances and reconciled to the state accounting system for quality control. Capital, program management, and administration costs are not included. Counts by various geographies are based on residence address.

Service descriptions in the glossary are consistent with professional usage and the enabling legislation. Change notes flag policy, funding, data system, and law changes over time, to accommodate longitudinal analysis and comparisons.



	Population	Clients	Use Rate	Expenditures	Expenditures Per Client
Total Population for Anacortes	16,750				
DSHS Total	5,179	31%		\$ 10,494,366	\$ 2,026
Aging and Long-Term Support Total	159	<1%		\$ 3,953,063	\$ 24,862
Adult Family Homes	<11	---		\$ 60,397	---
Adult Residential Care	<11	---		\$ 64,979	---
Assisted Living	27	<1%		\$ 251,608	\$ 9,319
Comprehensive Assessments and Case Management	112	<1%		\$ 195,062	\$ 1,742
In-Home Services	73	<1%		\$ 1,262,916	\$ 17,300
Nursing Facilities	59	<1%		\$ 2,107,246	\$ 35,716
Additional Services	89	<1%		\$ 10,855	\$ 122
Substance Use Disorder Services Total	124	<1%		\$ 698,468	\$ 5,633
Assessments-General	87	<1%		\$ 1,252	\$ 14
Withdrawal Management	<11	---		\$ 2,064	---
Opiate Substitution Treatment	<11	---		\$ 241,146	---
Outpatient Treatment	97	<1%		\$ 302,646	\$ 3,120
Residential Treatment	16	<1%		\$ 151,361	\$ 9,460
Children's Services Total	494	3%		\$ 513,823	\$ 1,040
Adoption Services Case Management	<11	---		\$ 11,499	---
Adoption Support Services	110	<1%		\$ 145,364	\$ 1,321
Behavior Rehabilitation Services	<11	---		\$ 133,894	---
Child and Family Welfare Services Case Management	46	<1%		\$ 45,799	\$ 996
Child Care Services	<11	---		\$ 20,759	---
Child Protective Services (CPS) Case Management	323	2%		\$ 55,681	\$ 172
DLR Child Protective Services Case Management	<11	---		\$ 1,302	---
Family-Focused Services	41	<1%		\$ 29,847	\$ 728
Family Reconciliation Services (FRS)	28	<1%		\$ 2,010	\$ 72
Family Voluntary Services Case Management	25	<1%		\$ 12,316	\$ 493
Foster Care Placement Services	12	<1%		\$ 43,828	\$ 3,652
Foster Care Support Services	<11	---		\$ 7,526	---
Other Intensive Services	<11	---		\$ 3,997	---
Developmental Disability Services Total	72	<1%		\$ 1,155,053	\$ 16,042
Employment and Day Programs	26	<1%		\$ 186,874	\$ 7,187
Field Services	38	<1%		\$ 109,599	\$ 2,884
Individual and Family Services	<11	---		\$ 1,041	---
Other Community Services	15	<1%		\$ 73,273	\$ 4,885
Personal Care Services	35	<1%		\$ 725,746	\$ 20,736
Residential Programs	<11	---		\$ 58,520	---
Economic Services Total	3,097	18%		\$ 3,162,957	\$ 1,021
Aged, Blind, or Disabled Assistance	38	<1%		\$ 50,079	\$ 1,318
Basic Food Program	2,082	12%		\$ 2,272,899	\$ 1,092
Child Support Services	1,659	10%		\$ 238,677	\$ 144
Diversion Cash Assistance	12	<1%		\$ 3,583	\$ 299
Housing and Essential Needs (HEN) Referral	12	<1%		-	-
Supplemental Security Income-State	55	<1%		\$ 23,433	\$ 426
TANF and State Family Assistance	154	<1%		\$ 158,976	\$ 1,032
Working Connections Child Care	164	<1%		\$ 409,795	\$ 2,499
Additional Services	34	<1%		\$ 5,516	\$ 162
Medical Eligibility Total	4,030	24%		-	-
Medically Eligible Title 19	3,941	24%		-	-
Medically Eligible not Title 19	188	1%		-	-
Mental Health Services Total	268	2%		\$ 906,264	\$ 3,382
Community Hospital	14	<1%		\$ 213,656	\$ 15,261
Crisis Services	65	<1%		\$ 71,987	\$ 1,107
Evaluation and Treatment	<11	---		\$ 4,241	---
Other Outpatient	248	1%		\$ 616,379	\$ 2,485
Vocational Rehabilitation Total	40	<1%		\$ 104,738	\$ 2,618
Medical and Psychological Services	<11	---		\$ 894	---
Placement Support	<11	---		\$ 21,470	---
Support Services	<11	---		\$ 1,492	---
Training, Education, and Supplies	<11	---		\$ 8,632	---
Vocational Assessments (Job Skills)	26	<1%		\$ 22,394	\$ 861
Vocational Rehabilitation Case Management	40	<1%		\$ 49,855	\$ 1,246

11/16/2020

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DSHS Client Services jpeg

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Anacortes Family Center has a life-saving and life-changing mission of providing shelter and intensive services for homeless women, children and families facing crisis with a desire to heal, grow and achieve self-sufficiency and success. AFC provides intensive wrap-around services and housing to stabilize and keep the family safe while they engage in these transformational services.

The 60-90-day program focuses on rapidly securing employment, setting realistic and achievable goals, assist families in developing and keeping to a strict budget, and provides practical life skills education. AFC has a staff member dedicated to the client intake process. This provides two benefits: first, because there is always a wait list, they can immediately begin serving the family even before they

enter the program by referring the family to essential services such as foodbanks, healthcare providers, chemical dependency evaluators, job training programs and more. This allows that household to “hit the ground running” upon entering the program and to make the most of their 60-90 days in the program. The second benefit is being able to provide referrals to services whether they end up at this shelter or in another program. AFC also includes 24/7 service, providing service all day, every day. A benefit of this is it lessens the time a unit is vacant; in most shelters if a family moves out Friday night the unit may sit empty until Monday morning.

AFC also utilizes highly skilled and dedicated volunteers that support their mission. The volunteer program supports clients with drafting resumes, mock interviewing, clothing for interviews, and childcare assistance when parents are out for job interviews. They also have professionals that volunteer to teach weekly life skills classes – for youth and adults. In an effort to lessen the trauma of homelessness on the children in the program, and to combat the generational aspects of poverty and family violence, the AFC has a dedicated Student Liaison that works 1-on-1 in the school with every school-aged child for at least 2 hours every week. The children served are often below the grade level for their age and face social and academic issues. The AFC is proud of their children’s life skills program and provided that school absences lessened by 70% while in the program and children improve on average at least one grade level during the 60-90 day program.

The new community resource manager with the AFC works to connect those in need of services with the available services. The resource manager also works directly with homeless and potentially homeless individuals and families within the community to help guide the individuals into safe harbors which can range from housing to treatment centers. The Family Center has been able to fund this position to date and hopes that funding from other sources can be made available to continue this vital service.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Anacortes Housing Authority (AHA) Board members are appointed by the Mayor. There is close cooperation between the City and AHA through the active participation by city staff (the Mayor, City Attorney and the Director of Planning) in all monthly AHA Board meetings. Board members are chosen from the community roster that include residents of the Housing Authority and others that have a broad range of experience and dedication to helping those in need.

The City provides the Anacortes Housing Authority with funding on a fairly regular basis. This helps the Housing Authority meet some of its goals to rehabilitate existing units to better accommodate those in need.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City and the Anacortes Housing Authority Board members, director and staff work continuously to ensure relations between the AHA staff and the residents of the public housing are cooperative, respectful and reliable. A current resident of the Housing Authority apartment complex sits on the Housing Authority board. This board member acts as the liaison between the board, city and other residents of the facilities. City staff regularly discuss CDBG actions with Housing Authority residents to provide further information on funding status and funding opportunities.

Actions taken to provide assistance to troubled PHAs

The Anacortes Housing Authority consistently earns a high rating from HUD. The HUD PHAS 2019 report score for the AHA was 90 out of a possible 100 points. The AHA director brings invaluable experience from previous positions in public housing to help bring the AHA in line with upgrades, the potential to create more housing, and creating better relations with the residents. An obstacle to the Authority playing a larger role in the delivery of housing resources to low and moderate income persons is the lack of federal funds to expand public housing.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City's 2016 Comprehensive Plan, the official public policy document to guide the City's growth and development over the coming years, is complete. The plan serves a wide range of purposes and functions including promoting the public health, safety and welfare of the citizens.

Zoning changes were included in the Comprehensive Plan to address barriers to affordable housing. Incentives are now being considered for developers that would change the zoning in particular areas such as the central business district to allow more density and mixed use buildings (businesses on the ground floors with apartments above) that would dedicate a portion of the living spaces specifically to lower income residents.

The Housing Affordability & Community Services Committee (HACS), a City Council Committee, developed the Anacortes Affordable Housing Strategic Plan in 2017. The Strategic Plan lays out paths to encourage the development of affordable housing. The HACS members meet with community residents monthly to tap into their expertise to work on efforts to end the cycles of homelessness, lack of affordable services and housing. This Strategic Plan goals coordinate with the new development regulations for zoning changes and updates to help eliminate the barriers to help those with less achieve safe, reliable housing and services.

The City was also recently awarded an Opportunity Zone designation, a program created as part of the Tax Cuts and Jobs Act. This program is a federal economic development tool aimed at improving the outcomes of distressed communities around the county. Opportunity Zones are low-income census tracts that offer tax incentives to investors who invest and hold their capital gains in the Opportunity Funds. The Opportunity Funds must invest at least 90% of their assets in qualified investments located in Opportunity Zones. Investors in Opportunity Funds receive a temporary deferral on their capital gains taxes if they hold their investments for at least 5 years, and a permanent exclusion from a tax on capital gains if the investments are held for 10 years. The city is encouraging development within this zone to create better living conditions for the disadvantaged residents in this area as well as creating more dynamic opportunities to increase better living conditions.

In 2019, the City adopted a Resolution to implement SHB 1406. This authorizes the City to utilize 0.0146 percent of the local sales tax for affordable and supportive housing investments and rental assistance for persons whose income is at or below 60% of the median income. In addition, a majority of City residents voted to include an additional sales tax of up to 1/10th of 1 percent to allow the City to qualify for the full .0146 percent of the sales tax. In a good year, outside of a global pandemic, this would provide approximately

The collaborative efforts by all involved have made great headway in identifying the lack of resources including a strong need for a community resource center to provide many necessary services.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

As discussed above, the HACS committee is implementing the strategic plan that identified the obstacles so many face in finding services within the community and ways to eliminate those obstacles. The committee continues to host monthly meetings to learn exactly what is lacking and have created teams to review all the information gathered and seek solutions to the obstacles. The Affordable Housing Strategic Plan, while focusing on developing affordable housing incentives, is the starting point in addressing obstacles to meet underserved needs. The HACS committee is currently working to develop a Human Services Strategic Plan and determine how to fund the community resource manager position who coordinates the services with the individuals in need, particularly the homeless. Collaboration with various entities within the City (Samish Indian Nation, Anacortes Housing Authority, Anacortes Family Center) is also ongoing to develop a community resource center which will provide a one stop shopping for citizens in need of services that have been lacking.

The new community resource manager with the AFC will work to connect those in need of services with the available services. The resource manager will also work directly with homeless and potentially homeless individuals and families within the community to help guide the individuals into safe harbors which can range from housing to treatment centers.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City provides educational pamphlets regarding lead based paint hazards to local contractors and through the Anacortes Housing Authority, provides educational pamphlets to every low-income household at lease renewal. The City also works directly with each subrecipient to ensure compliance with the regulations regarding lead-based paint.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City provides the full 15% of public services funding to the Anacortes Family Center. The program is set up to rapidly re-house and stabilize individuals and families. Through intensive case management and life skills education, the AFC immediately assesses a client's obstacles to stable, healthy life styles and creates an action plan to pair available services and resources to help the family and/or individuals overcome obstacles and achieve goals. 85-90% of the families successfully move into safe, stable housing and have found viable employment within the program's timeframe of 60-90 days. The life-skills education and case management help avoid the possibility of the families returning to a homeless situation.

The AFC works diligently to address issues of families facing poverty and imminent homelessness, including working with landlords to address outstanding issues such as late or unpaid rent. The AFC

works with a variety of service providers, civic groups, churches and individuals that can assist a family when facing homelessness. This has been a successful coordination of services to help families find short-term assistance while working to address the underlying issues causing their financial problems.

The AFC assisted 197 individuals utilizing CDBG funding during this past year.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

City staff is responsible for managing the day to day operations of the CDBG program. The City of Anacortes staff work with a variety of organizations and agencies to plan and implement activities, including private non-profit organizations, multiple City departments, housing developers and the Anacortes Housing Authority. The primary strength of the institutional system for delivering programs of the Consolidated Plan is the cohesiveness of the City of Anacortes Council and various departments as well as the collaboration of the community partners. The primary weakness of the delivery system is a lack of financial resources to meet the needs. The City Council HACS Committee expects to eliminate that weakness by following the strategic plan guidelines and bringing in creative solutions to help end the problems afflicting too many within our community. The HACS Committee is currently working on a solution to provide overnight beds to the homeless population, establishing a committee to work with the state to help fund services for disabled residents (including pedestrian crosswalk beacons, curb cuts for street crossing access, etc.).

In addition, the City adopted a resolution and ordinance to secure funds from the newly enacted HB 1406 which utilizes sales tax within our community to assist those in need of affordable housing. The City is also actively pursuing development within the City's officially designated Opportunity Zone that will benefit lower income residents.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Anacortes Housing Authority (AHA) Board members are appointed by the Mayor. There is close cooperation between the City and AHA through the active participation by city staff (the Mayor, City Attorney, the Director of Planning) in all monthly AHA Board meetings. The City and the Anacortes Housing Authority Board members, director and staff work continuously to ensure relations between the AHA staff and the residents of the public housing are cooperative, respectful and reliable.

The Housing Authority Board Members and staff have joined the Housing Affordability & Community Services City Council Committee established by the Mayor in 2016. Their participation in this Committee has connected tenants with many service agencies.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City supports various entities such as Community Action of Skagit County, the Anacortes Housing Authority, the Anacortes Family Center, and the Home Trust of Skagit in an effort to eliminate or minimize housing discrimination.

City staff participate as a member of the Anacortes Community Health Council, a network of local organizations, which work to address the many needs of low income individuals and families within the community. These efforts focus on individuals and families that may be unable to secure housing due to race or color, creed, religion, sex, national origin, disability, familial, sexual orientation or gender identity, marital status, honorably discharged veterans or military personnel or individuals with HIV / AIDS and Hepatitis C and work to remedy any impediments.

The City has made extensive outreach efforts to work with other entities such as the local Housing Authority and other cities within the County to achieve a wide distribution of information to businesses, individuals and families that would benefit by education in fair housing information. The City has established a site on the Planning Department website to various links to fair housing information. This site provides easy access to information resources and is a reassurance to individuals and families in need of fair housing options that the City is an advocate for anyone experiencing housing discrimination. Please see <https://www.anacorteswa.gov/181/Fair-Housing>

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City Planning, Community and Economic Development Department is responsible for monitoring CDBG program subrecipients and follows program regulations. City staff monitors subrecipients to ensure all regulatory requirements are met and that the information reported is complete and accurate. The City has adopted subrecipient monitoring standards and procedures as described in Managing CDBG A Guidebook for Grantees on Subrecipient Oversight. Subrecipients are also monitored semi annually from written reports submitted by the subrecipient to the City. Monitoring consists of both desk and on site review. Monitoring depends on the activity. Construction or acquisition projects will be monitored prior to work beginning and as they progress in order to ensure compliance with specific federal regulations such as Davis Bacon, Section 3, NEPA, and Uniform Relocation and Acquisition requirements. The Anacortes Family Center (the public services recipient) is monitored both by a desk review and a site visit to review records to confirm accomplishments.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City published a notice in the local newspaper announcing the availability of the CAPER and time period for submitting public comment. A copy of the notice is attached in Attachment 1. The notice is also published on the City's dedicated CDBG website at: <https://www.anacorteswa.gov/174/CDBG-Plans-Reports>

The City provides a list of all projects on the website. See Attachment 1 to review the Notice of Public Comment and attached Affidavit of Publication (provided upon completion of Public Review).

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in the jurisdictions program objectives and the City believes the objectives established in the Consolidated Plan are consistent with the jurisdiction's intent.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI)

grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.



NOTICE OF PUBLIC COMMENT PERIOD

City of Anacortes 2020 Consolidated Annual Performance and Evaluation Report (CAPER)

The City of Anacortes draft 2020 Consolidated Annual Performance Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program will be available for review and comment by any interested parties between August 23, 2021, and September 6, 2021. The CAPER provides the goals, objectives and accomplishments of projects and activities that were funded in whole or in part with 2020 CDBG funds. The CAPER will be submitted to the Department of Housing and Urban Development no later than September 28, 2021.

A copy of the CAPER may be obtained from: City of Anacortes Planning Department website at <https://www.anacorteswa.gov/174/CDBG-Plans-Reports>. The report will be available for viewing no later than August 23, 2021.

The City considers the views of all citizens, public agencies, and other interested groups in preparing the final CAPER. A summary of the comments received in writing will be added to the final CAPER prior to submission to HUD.

Written comments on the CAPER must be received no later than September 6, 2021, and may be submitted to the City of Anacortes Planning Department, P.O. Box 547, Anacortes, WA 98221 or by email to Joann Stewart at joanns@cityofanacortes.org



Steven D. Hoglund, City Clerk

07/27/2021

Date

PUBLISH: August 4, 2021

If language interpretation services are needed for non-English speaking citizens, please contact Joann Stewart at (360) 293-1907 48 hours prior to the meeting; Si servicios de interpretación son necesarios para ciudadanos que no hablan inglés, por favor entre en contacto con Joann Stewart al (360) 293-1907 48 horas antes de la reunión.